

**THE BOARD OF EDUCATION  
MARION INDEPENDENT SCHOOL DISTRICT  
Monday, December 12, 2011  
7:00 P.M.  
Administrative Board Room  
777 South 15th Street  
Marion, Iowa**

**AGENDA**

**The mission of the Marion Independent School District is to prepare all students with the skills required to enter future adult roles and become effective citizens, productive workers, informed consumers, and responsible family members.**

**-----CALL TO ORDER**

**Attendance  
ROLL CALL**

**-----Consent Agenda**

This item approves action on all of the items listed below. No further discussion or action will be considered on these items, unless the item is removed from the consent agenda. Individual Board members may request that items be removed from the consent agenda. Items removed from the consent agenda will be dealt with as they appear later in the agenda.

- \* Minutes from Previous Meeting
- \* Item 360 – Soccer Cooperative Sharing Agreement
- \* Item 370 – Open Enrollment
- \* Item 380 - Early Graduates
- \* Item 405 – Resignations Certified
- \* Item 410 – Appointments Certified
- \* Item 450 – Resignations Classified
- \* Item 465 – Appointments Classified

**ACTION  
ROLL CALL VOTE**

**-----APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

- \* It is recommended that the minutes for the November 21, 2011 regular meeting be approved as presented in the respective exhibits.

**Minutes 1-5**

**Minutes - Regular Meeting Of the Board of Education  
Monday, November 28, 2011 – 7:00 p.m.  
Administrative Board Room  
777 South 15th Street  
Marion, Iowa**

**Call to Order**

Board President Barkley called the meeting to order at 7:00 p.m.

Present: Shelly Pearson, Dan Barkley, David Law, Diane Bys, Bill Huntoon, Alan Tribble, and Dennis Trout

Also present: Superintendent Sarah Pinion and Board Secretary Brian Bartz

**-----Consent Agenda**

This item approves action on all of the items listed below. No further discussion or action will be considered on these items, unless the item is removed from the consent agenda. Individual board members may request that items be removed from the consent agenda. Items removed from the consent agenda will be dealt with as they appear later in the agenda. Director Huntoon moved to approve the consent agenda. Motion was seconded. Motion passed unanimously.

- \* Minutes from Previous Meeting
- \* Item 360 – Early Graduates
- \* Item 370 – Open Enrollment
- \* Item 405 – Resignations Certified
- \* Item 410 – Appointments Certified
- \* Item 530 – List of Bills
- \* Item 535 – List of Activity, Food Service and Student Built House Bills

**ACTION**

**-----Approval of Minutes From Previous Meetings**

It is recommended that the minutes for the October 24th Regular Meeting, and the November 14th Special Session be approved as presented in the respective exhibits.

**Minutes 1-4  
Minutes 1-2**

**-----SERIES 100: DELEGATIONS - PETITIONS - COMMUNICATIONS**

**SERIES 100 – INFORMATION ITEMS**

**Item 101 – Public Comment**

There were no comments from the public

**Item 102 - Marion Home School Assistance Program Performance**

“Pride and Prejudice” was performed by MHSAP students recently. Phillip Buss, Mr. Darcy and Jordyn Weppeler, Elizabeth in the production performed their duet. They were accompanied by Reagan Barta on a portable keyboard. Reagan also wrote some of the music for the production.

**Item 103 - Marion Education Association (MEA) Initial Bargaining Statement**

Chuck Clark, MEA representative, presented their initial bargaining statement in open session for the next master contract. This is considered the first collective bargaining session which is to be held in open session.

**Item 104 - Board of Education Initial Bargaining Statement to MEA**

Sarah Pinion, collective bargaining representative for the Board of Education, presented the initial bargaining statement for the next master contract. This is considered the second collective bargaining session which is to be held in open session.

**Item 105 - Professional Educators of Marion (PEM) Initial Bargaining Statement**

Kam Suiter, PEM representative, presented their initial bargaining statement. This is a newly organized bargaining unit representing the MHSAP certified staff. This is considered the first collective bargaining session which is to be held in open session. The collective bargaining representative for the Board of Education will present their initial bargaining statement at the December 12 Board meeting.

**Item 106 - Iowa Association of School Boards Convention Reports**

Dan Barkley, Bill Huntoon, Shelly Pearson and Sarah Pinion attended the School Board Convention or preconference. They shared information from the sessions they attended.

**Item 107 - Board Member Reports**

Board members shared information that they had acquired from readings/meetings/training sessions.

**Item 109 - Athletic Facilities Committee**

Greg Van Gorp has requested a couple Board members to serve on a committee regarding the athletic facility master plan and the initial contribution from the Booster Club of \$10,000. Director Pearson and Director Huntoon volunteered to serve on this committee.

**SERIES 300: SUPERINTENDENT**

**SERIES 300 - ACTION ITEMS**

**Item 301 - Appoint Teacher Quality Committee Members**

Administration recommends the following 2011/2012 committee members:

- |                 |              |
|-----------------|--------------|
| Pam Bannon      | Brian Bartz  |
| Denise Holmes   | Mike Murphy  |
| Chris Raymond   | Greg Thomas  |
| Michelle Walker | Sarah Pinion |

Director Huntoon moved to approve the appointments to the teacher quality committee. Motion was seconded. Motion passed unanimously.

**Item 302 - Eastern Iowa Compact**

Administration recommends support of the concepts raised in the Eastern Iowa Compact. Director Law moved to support the Eastern Iowa Compact. Motion was seconded. Motion passed unanimously.

**Item 303 - Realignment of Grade Levels for Emerson, Starry & FMI**

Administration recommends approval of the grade level realignment recommendation:

- |         |  |
|---------|--|
| Emerson | JK, Kindergarten, 1 <sup>st</sup> , 2 <sup>nd</sup>        |
| Starry  | Preschool, Kindergarten, 1 <sup>st</sup> , 2 <sup>nd</sup> |
| FMI     | 3 <sup>rd</sup> & 4 <sup>th</sup>                          |

Director Tribble moved to approve the grade level realignment. Motion was seconded. Motion passed unanimously.

**Item 304 - 2012/2013 At Risk Budget**

Michelle Wilson, Family Resource Specialist, has prepared the Drop-Out Prevention application for the 2012/2013 school year. These funds would pay for our Family Resource Specialist, the School District Suspension program, one additional FTE of guidance services and other At-Risk activities in the District. This application is asking the state to approve additional allowable growth for MISD to fund this program. 25% of the budget must come from the District's General Fund and the other 75% is funded as additional local property taxes. Final determination of the tax levy will occur when the District's 2012/2013 budget is certified in the spring.

The current year's At-Risk allowable growth portion is \$122,622 with a total budget of \$163,496 after the required 25% District match is included. Next year's budget will be slightly more to cover increases in salaries and benefits. Administration recommends approval of the application with the increased budget. Director Law moved to approve the application. Motion was seconded. Motion passed unanimously.

**SERIES 300 CONSENT AGENDA ITEMS**

\* **Item 360 - Early Graduates**

Following is a list of early graduates from Marion High School. Administration recommends approval of these graduates:

At the end of Term 1: Jennifer Miller  
 At the end of Term 2: Gabby Wyatt-Kepler  
 Samantha Pickering

\* **Item 370 - Open Enrollment**

The following requests for open enrollment have been received and are presented for Board action. The requests for the remainder of the 2011-2012 school year qualify for approval under "good cause." Administration recommends these requests be approved.

**In 2011-2012**

<u>Name</u>	<u>Grade</u>	<u>Building</u>	<u>Resident District</u>
LaMar, W.	9	MHS	Linn Mar
Burhite, A.	1	Emer	Cedar Rapids
Dirks, H.	K	Emer	Mt. Vernon
Samuelson, M.	K	Starry	Cedar Rapids

**Out 2011-2012**

<u>Name</u>	<u>Grade</u>	<u>Receiving District</u>
Strickel, H.	6	Linn Mar

**SERIES 300 - INFORMATION ITEMS**

These items are presented to keep Board members informed. Any Board member should feel free to ask questions on any of these items.

**Item 391 - Board Calendar**

November 28, 2011	School Board Meeting – 7:00 PM
December 8, 2011	VMS FASTWORKS 5:30-8:00 PM
December 8, 2011	FMI Winter Band/Chorus Concert
December 9-11, 2011	VMS Musical "Once Upon a Mattress" at the MHS
December 12, 2011	School Board Meeting - 7:00 PM
December 15, 2011	VMS Choir Concert 7PM at MHS
December 19, 2011	VMS Band Concert 7PM at MHS
December 23-30, 2011	No School/ Winter Break
<b>January 2, 2012</b>	<b>No School or Snow Makeup Day</b>
January 9, 2012	Work Session 4:30 PM
January 23, 2012	School Board Meeting- 7:00 PM
February 13, 2012	Work Session 4:30 PM
February 27, 2012	School Board Meeting- 7:00 PM
March 12, 2012	School Board Meeting- 7:00 PM

-----**SERIES 400: PERSONNEL SERVICE DIVISION**

**SERIES 400 CONSENT AGENDA ITEMS**

\* **Item 405 – Resignations**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>
Perkins, Nick	Asst. 8 <sup>th</sup> Grade Football	11/22/11

\* **Item 410 – Appointments**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>
Perez, Pamela	Sp. Ed Assoc/Starry	\$8.70	Dec. 2011
Barth, Susan	Sp. Ed Assoc/VMS	\$8.70	Oct. 25, 2011
Broell, Mandy	Sp. Ed Assoc/MHS	\$8.70	Nov. 7, 2011
Hardman, Eileen	Sp. Ed Assoc/VMS	\$8.70	Nov. 14, 2011
Viner, Stephanie	Supt.'s Secretary	\$15.00	Dec. 5, 2011
Immerfall, Scott	Head Varsity Boys Track Schedule F Category B	\$4,334	Nov 28, 2011

-----**SERIES 500 – BUSINESS SERVICES DIVISION - BRIAN BARTZ**

**SERIES 500 - ACTION ITEMS**

**Item 504 - Award Snow Removal Bids**

We received a bid from Culver Construction stating that the rates would stay the same as last year. Administration recommends approving Culver Construction bid subject to clarification on a couple of the building bid amounts to remove snow for the 2011-12 school year. Director Tribble moved to approve awarding the snow removal bid to Culver Construction. Motion was seconded. Motion passed unanimously.

**SERIES 500 – CONSENT AGENDA ITEMS**

\* **Item 530 – Approval of List of Bills**

These General Fund and Schoolhouse checks are presented for Board Approval.

**Exhibit 530.1- 7**

\* **Item 535 – List of Bills for Activity Fund and Food Service**

The following Activity, Food Service and Enterprise checks are presented for Board Approval

**Exhibit 535.1- 8**

**SERIES 500 INFORMATION ITEMS**

These items are presented to keep board members informed. Board members should feel free to ask questions on any of these items.

**Item 570 - Financial Statements for October 2011**

Exhibit 570.1-6 are the financial statements for October 2011.

**Exhibit 570.1-6**

-----**SERIES 600 – OTHER BUSINESS**

**Recommendation for Closed Session**

Administration recommends that the Board go into a closed session pursuant to Iowa Code 21.5.1, which provides that a public body may hold a closed session by affirmative vote by two-thirds of the members (5) or all the members present. According to Iowa Code 21.5 (i), the closed session is necessary for the following reason: "To conduct a hearing to suspend or expel a student, or to discuss whether to conduct such a hearing, unless an open session is requested by the student or a parent or guardian of the student if the student is a minor." Director Huntoon moved to approve going into closed session as per section 21.5 (1)(i) of the open meeting law to conduct hearings to suspend or expel a student, or to discuss whether to conduct such a hearing. Motion was seconded. Bys-yes, Law-yes, Huntoon-yes, Pearson-yes, Barkley-yes, Tribble-yes, Trout-yes

In: 7:46

Out 7:55

**Action on Closed Session**

Director Tribble moved to expel S.O. for one year effective November 29, 2011 and in so doing approve the confidential agreement reached between the District, the student and the student's parents. Motion was seconded. Motion passed unanimously.

-----**ANNOUNCEMENTS**

President Barkley adjourned the meeting at 7:56 p.m.

The Board of Education approved record of Proceedings on the 12th day of December, 2011 and I hereby declare these minutes as permanent public records of this district.

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Board Secretary

-----**SERIES 100: DELEGATIONS - PETITIONS - COMMUNICATIONS**

**SERIES 100 – INFORMATION ITEMS**

These items are presented to keep Board members informed. Any Board member should feel free to ask questions about any of these items.

**Item 101 – Public Comment**

This is a time set aside for the Board to receive comment from the public. Individuals are asked to limit their comments to 5 minutes. As a matter of practice and procedure, the Board will not debate issues at the board meeting, but will get back to the interested parties for additional information and dialogue.

**Item 104 - Board Member Reports**

Board members will share information that they have acquired from readings/meetings/training sessions.

**Item 105 - Board of Education Initial Bargaining Statement to Professional Educators of Marion (PEM)**

The collective bargaining representative for the Board of Education will present the initial bargaining statement to PEM representatives. The PEM is a newly organized bargaining unit representing the MHSAP certified staff. This is considered the second collective bargaining session which is to be held in open session.

**-----SERIES 200: OFFICERS - PRESIDENT - SECRETARY – TREASURER**

**SERIES 200 – ACTION ITEMS**

**Item 204 - Cast Vote for District #6b IASB Board Member**

The following individuals are eligible for election to fill the expired Three-Year Term ending January 2015:

Thomas Wieseler, Mt. Vernon Community Schools

Keith Westercamp, Cedar Rapids Community Schools

This ballot must be acted on by the MISD board and returned, unsigned, no later than Thursday, December 22, 2011.

**Exhibit 204.1**

**SERIES 200 CONSENT AGENDA ITEMS**

**SERIES 200 INFORMATION ITEMS**

These items are presented to keep Board members informed. Any Board member should feel free to ask questions about any of these items.

-----**SERIES 300: SUPERINTENDENT – SARAH PINION**

**SERIES 300 ACTION ITEMS**

**SERIES 300 DISCUSSION ITEMS**

**Item 330 – Central Corridor**

There will be a signal crossing at 10<sup>th</sup> Street and roundabout at 15<sup>th</sup> Street as part of the plans for the Central Corridor.

**Item 340 – Athletic Facility Plan Adjustments**

There are two main ways to address the bleachers and electrical concerns at the football field. One centers on repair while the other begins a staged process which would contribute to the completion of the master plan. The difference is that the staged process would not allow the district to reach 2000 seats on the home side. Ken Cook will be in attendance to provide additional information and answer questions.

**SERIES 300 CONSENT AGENDA ITEMS**

\* **Item 360 – Soccer Cooperative Sharing Agreement**

Administration recommends approving the cooperative sharing agreement for Girls' Soccer with Central City. This would allow students from Central City to participate in the MHS girls' soccer program.

\* **Item 370 – Open Enrollment**

The following requests for open enrollment have been received and are presented for Board action. Administration recommends these **good cause** requests be approved.

**In 2011-2012**

<b><u>Name</u></b>	<b><u>Grade</u></b>	<b><u>Building</u></b>	<b><u>Resident District</u></b>
Jones, M.	12	HS	North Cedar
Davis, R.	11	HS	Linn Mar
Farrington, D.	7	VMS	Linn Mar
Farrington, Z.	9	HS	Linn Mar
Randall, K.	1	Emerson	Linn Mar
Dwyer, K.	4	FMI	Linn Mar
Zimmermann, L.	9	HS	Cedar Rapids
Zimmermann, H.	5	FMI	Cedar Rapids



**SERIES 400 CONSENT AGENDA ITEMS**

**400-449 – CERTIFICATED & CLASSIFIED STAFF – SARAH E. PINION**

\* **Item 405 – Resignations**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>
Von Behren, Kyle	Assistant Sophomore Football	11/21/11
Sloan, Dick	Assistant Varsity Football	11/29/11
Zrudsky, Chad	Head Varsity Track	11/22/11
Fuller, Travis	Head Sophomore Football	11/21/11

\* **Item 410 – Appointments**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>
Wolff, Erin	.5 Color/Winter	\$719	11/15/11
Immerfall, Scott	Head Varsity Boys Track	\$3,453.47	02/13/12
VonBehren, Kyle	Assistant Varsity Football	2012/13 Salary	2012/13
Thornton, Matt	Assistant Varsity Boys Track	\$3,019	02/13/12
Fuller, Travis	Assistant Varsity Football	2012/13 Salary	2012/13

**SERIES 400 ACTION AGENDA ITEMS**

**-----SERIES 500--BUSINESS SERVICES DIVISION -- BRIAN BARTZ**

**SERIES 500 - ACTION ITEMS**

**SERIES 500 -- CONSENT AGENDA ITEMS**

**SERIES 500 INFORMATION ITEMS**

These items are presented to keep Board members informed. Board members should feel free to ask questions about any of these items.

**Item 530 -- Approval of List of Bills**

The List of Bills for November and December will be presented to the Board for approval at the January 23, 2012 board meeting.

**Item 535 – List of Bills for Activity Fund, Food Service**

The list of Activity Fund and Food Service checks for November and December will be presented to the Board for approval at the January 23, 2012 board meeting.

**Item 540 - Financial Statements for November 2011**

Handout, to be given out at board meeting, showing the financial statements for November 2011.

**Handout**

-----**SERIES 600 – OTHER BUSINESS**

**SERIES 600 INFORMATION ITEMS**

These items are presented to keep Board members informed. Board members should feel free to ask questions about any of these items.

-----**ANNOUNCEMENTS**

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**ADJOURNMENT**

**Iowa Association of School Boards**

***Official Ballot***

**Vote for One**

November 22, 2011

**District #6b** IASB Board Member – To Fill an Expired Three-Year Term Ending January 2015

Thomas Wieseler, Mt. Vernon Community Schools

Keith Westercamp, Cedar Rapids Community Schools

***Please Note:***

***The ballot must be returned in the ballot envelope and postmarked no later than Thursday, December 22, 2011.***

**Please Do Not Sign This Ballot**