

Vernon Middle School



Amy L. Johnson
Principal

Vernon Middle School
1301 5th Avenue
Marion, Iowa 52302

Phone: 319-377-9401
FAX: 319-377-7670

Office hours: 7:30 A.M. - 4:00 P.M.

*Please visit the Marion Independent School District website
for additional information on Vernon Middle School
students and staff
www.marion.k12.ia.us*

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/STATE _____ ZIP _____

PHONE _____

Vernon Middle School

1301 5th Avenue, Marion Iowa 52302

319-377-9401

Amy L. Johnson, Principal ajohnson@marion.k12.ia.us

Roy Tompkins, Dean of Students rtompkins@marion.k12.ia.us

Michelle Thomason, Guidance Counselor mthomason@marion.k12.ia.us

Fall 2008

Dear Parents and Guardians,

Welcome to the 2008-09 school year! The staff at Vernon Middle School is looking forward to providing an exciting, educational experience for your child. This handbook was designed to provide you with information about our middle school policies and procedures. Please take the time to read the handbook with your child to become acquainted with the policies associated with Vernon Middle School.

The daily planner section is designed to assist your student with developing good organizational habits. It is the expectation at Vernon Middle School that students utilize this section on a daily basis.

We encourage communication between parents/guardians and school. Please note that the contact information for the middle school and the information regarding our website are also listed in the handbook. Please feel free to call us to clarify any handbook questions or to provide us with pertinent information regarding your child and his/her program needs. Thank you for entrusting us with your children each day. It is an honor and a privilege to be part of their lives.

Enjoy the school year!

Respectfully yours,

Mrs. Amy Johnson

Vernon Middle School Principal

INTRODUCING

THE VERNON MIDDLE SCHOOL STAFF

2008 - 2009

Amy L. Johnson, Principal

Roy Tompkins, Dean of Students & Athletic Director

Michelle Thomason, Guidance Counselor

Nancy Alderdyce, Health Coordinator

Michelle Wilson, Family Resource Specialist

Sixth Grade

Michele Aschbrenner (Math)

Jane Baty (LA)

Susan Faley (Math/SS/Science)

Jenny Flieder (LA)

Audra Hootman (SS)

Sarah McGlynn (Math/LA)

Deb Menken (SC)

Seventh Grade

Jeff Clark (Math)

Lori Hall (LA)

Gretchen Mundorf (LA)

Carolyn Munson (SC)

Travis Stearns (Math)

Kathryn Woerner (SS)

Eighth Grade

Mark Brase (SS)

Bonnie Dodge (LA)

Mike Manderscheid (Math)

Tiffany McQuerry (Math)

Andrea Schindler (SC)

Kristen Schmitt (LA)

Special Education

Josh Claypool (6 &7 Level 1)

Marsha Cooper (8 Level 1)

Carrie Klein (6-8 MDE)

Becky Knudson (8 Level 1)

Tana Leaverton (6 Level 1)

Kim McGuire (7 Level 1)

Kelly Horning – (6-8 Autism)

Sandee Kerker (6-8 BD)

Grant Wood Support Staff

Jim Barth (Spec. Ed. Coordinator)

Jennifer Haefner (Psychologist)

Sid Lutz (Social Worker)

Kim Smith (Speech Clinician)

New staff (Special Ed. Consultant)

Custodians

Ricky Jacobs (Head Custodian)

Janis King (Night Custodian)

John Petersmith (Night Custodian)

Food Service Staff

Deb Clouse (Cashier)

Lisa Dirks (Manager)

Jamie Jones (Assistant Manager)

Jean Thomas (Cook)

Exploratory Team

Gwen Buchheim (Current Issues)

Jenny Flieder (6-8 ELP Program)

Jessica Grimm (6 Study Skills, 7/8 Tech)

Kari Krogmann (6-8 Music, Choir)

David Law (7-8 Band, Jazz Band,
and 8 Music Appreciation)

Peggy Murphy (6-8 Computer)

Lindsay Piphio (6-8 Health/PE)

Bonnie Raasch (Media Specialist)

Alan Read (6-8 Health/PE)

Kim Specht (6 Band)

Tia Hale (6-8 Art)

Vernon Support Staff

Michele Bettenga (Health Associate)

Jane Brecht (Special Ed. Associate)

Kathleen Burgess (Guidance Secretary)

Luann Burns (Special Ed. Associate)

Michele Felter (Special Ed. Associate)

Jamie Glade (Special Ed. Associate)

Cheryl Kinnaird (Principal's Secretary)

Carissa Lala (Special Ed. Associate)

Michelle Lodwig (Special Ed. Associate)

Jamae Remington (Media Center Assoc.)

Beth Tribble (Special Ed. Associate)

The Vernon Middle School teaching staff will number 38 for the 2008-09 school year. Vernon Middle School enrollment will be approximately as follows:

- 6th Grade - 155
- 7th Grade - 125
- 8th Grade - 175
- Total - 455

ABSENCES AND ATTENDANCE

Regular attendance at school is very important. Please help your child develop a commitment to school attendance and for getting to school on time. If it is necessary for your child to be absent, please call 377-9401 between 7:30 and 9:00 A.M. Absences can be reported before 7:30 A.M. by calling 377-9401 and leaving a recorded message. After 9:00, the school will call parents of absent students who have not been excused.

Parents need to notify the office when a student is tardy or will be leaving the building during school hours. If a student must leave the building during the school day, he/she must obtain permission from the office. Upon his/her arrival or return to school the student needs to check in at the office and obtain a pass. It is the student's responsibility to make up any assignments missed as soon as possible. The amount of time allowed for making up work is the number of days that the student was absent plus one. However, the teacher may grant an extension of time if he/she chooses.

TARDY SLIPS

Students who are late arriving for class are considered tardy. The classroom teacher will determine whether to excuse the student for tardiness or not. If the student is considered tardy and unexcused, he/she will stay after school a minimum of 15 minutes for each unexcused tardy beginning with the third tardy each quarter. Students failing to make up time for an unexcused tardy will be on regular detention the following night

PASSES

Once a student has entered the classroom he/she is not expected to leave unless granted permission by the teacher. Permission is given by issuing the student a pass that states the destination and time he/she leaves.

ABUSE OF STUDENTS BY DISTRICT EMPLOYEES

An individual who has knowledge an employee has physically or sexually abused a student may immediately report it to the school district's Level I investigator or alternate Level I investigator. Reports are directed to Barbara Kalkwarf by mail at 1400 10th Avenue, Marion, Iowa or by telephone at 377-4698. Alternate investigator Mike Murphy can be reached by mail at 2301 3rd Ave., Marion, Iowa or by telephone at 373-4766.

ACADEMIC DAY

The Vernon Middle School day will consist of 9 academic periods for students in a flexible block format. There will be a 3-4 minute interval between periods to allow students to pass from class to class. Starting time will be 8:10 A.M. and dismissal will be at 3:12 P.M. A closed lunchtime is in effect at the middle school.

ACCIDENT AND EMERGENCY INFORMATION

In the event of a serious accident or illness at school the parents and, if necessary, the emergency number 911 will be called. Please be sure to keep your student's health records and phone numbers updated so you can be reached in an emergency. Please make certain anyone listed on your student's record as an emergency contact is willing to accept that responsibility.

ATHLETIC ELIGIBILITY POLICY

Eligibility for 7th and 8th grade students at Vernon Middle School participating in interscholastic athletic competition will be determined on a biweekly basis by each individual student's grades. Every student must be passing all classes to be eligible for competitions. However, students ineligible for competition will still be a member of the team and may continue to participate in practices throughout the season.

When it has been reported that a student has a failing grade in any subject, the student will be ineligible for the next scheduled competition. The student will regain eligibility for any and all following competitions until the next grade reporting period which shall occur approximately every two weeks. If a student

has three or more failing grades, that student will be ineligible for all competitions until the next grade-reporting period. For example, a student who has an overall failing grade in a class on Friday will not be eligible for the contest on Tuesday, but he/she will be eligible for the following game on Thursday. A student who has three failing grades, would be ineligible for both contests.

The seventh and eighth grade teaching teams will be responsible for maintaining eligibility lists and reporting them to the head coaches in season and to the Athletic Director. Awards will continue to be determined by the head coach of each team.

BICYCLES/SKATEBOARDS/SCOOTERS

Students are permitted to ride bicycles and non-motorized scooters to school with parental knowledge and permission. We respect the decision of the parents in this matter. Once the vehicle is at school, it is to be locked (to reduce chance of loss) and not ridden until dismissal. Safety rules should be stressed concerning bike and scooter usage. Bicycles and scooters are to be walked while on the sidewalks during arrival and dismissal hours. Skateboards and motorized vehicles are no longer allowed in school or on school grounds.

BOARD POLICIES

All MISD school board policies, including the equal opportunity in education statement, are available online via the www.marion.k12.ia.us website, under "Board of Education".

BOOKS

Textbooks are provided by the school district. Fines are charged for lost or damaged books. The amount of the fine is dependent upon the condition of the book and the degree of damage. Normal wear is expected, but broken covers, torn pages, and other damage will result in an appropriate fine.

BUILDING - USE OF

The school building and other facilities of Marion Independent Schools are intended to be of service not only to the school and its population, but also to the community at large. If rental or other usage is desired, please call

the office for further information. Certain guidelines must be followed for efficient use of our facilities:

1. Students are not to be in the building before or after school hours unless they have permission from a faculty member.
2. Playground supervision before school will be from 7:50 to 8:02 A.M. and in the South Lobby only from 3:12 to 3:25 P.M.
3. Please plan your schedules so students do not arrive at school before 7:50 A.M. unless a staff member has requested him/her to do so. Also, encourage your student to go directly home after their school activities.
4. For security reasons, all doors will be locked from the inside beginning at 8:25 A.M., with the exception of the north door near the west corner of the building. You will need to use this unlocked door to enter the building during school hours.

BUILDING AND SCHOOL PROPERTY

We are making an effort to beautify the school grounds and buildings and to keep them in good repair. Let's take pride in our building and its setting. Candy and gum wrappers or other paper quickly accumulate and become unsightly. Bring your waste paper into the building and deposit it in the wastebaskets.

Students and staff at Vernon Middle School support recycling. We recycle all white and colored paper, cardboard, plastics, envelopes, and most other recyclable materials with the exception of glass and plastic bags. The VMS Science Club picks up the recycling boxes every week and fills our large recycling bin. Please support our recycling efforts to save our planet and its natural resources.

Students are requested to stay off the grass in front of the building.

Destruction and disfiguration of school property is unlawful and will be followed with an appropriate penalty. Pupils found marking on the walls or desks will be expected to repair or pay for the damage done.

The adjustment of temperature and light in a room is the responsibility of the teacher. Pupils may not make these adjustments unless instructed to do so by the proper authority.

Your books are your friends; treat them as such. Let's see if we can keep the books in good shape. Textbooks are provided to Marion students free of charge, however, if excessive wear is shown at the end of the school year, a fine may be assessed. Writing your name inside the front cover of your book will help identify it in case of loss. If you will remember the following things while using your books, you will help to prolong their life.

1. Do not wash the covers. The finish is removed by moisture.
2. Pencils, rulers, thick paper, or other bulky items placed inside the book will break the binding.
3. Writing on the edge of the book cannot be removed.
4. When books are turned in at the end of the year, erase all marks that might be in them. A fine will be levied for improper care of your textbooks.
5. It is always a good idea to use book covers for your books. This gives them a great deal of added protection.

BULLYING AND HARASSMENT POLICY

(From Board Policies Number 403.6 & 502.5)

Harassment and bullying of students and employees are against federal, state and local policy, and are not tolerated by the board. The board is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, the board has in place policies, procedures, and practices that are designed to reduce and eliminate bullying and harassment as well as processes and procedures to deal with incidents of bullying and harassment. Bullying and harassment of students by students, school employees, and volunteers who have direct contact with students will not be tolerated in the school or school district.

The board prohibits harassment, bullying, hazing, or any other victimization, of students, based on any of the following actual or perceived traits or characteristics, including but not limited to gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political

belief, socioeconomic status, or familial status. Harassment against employees based upon gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status is also prohibited.

This policy is in effect while students or employees are on property within the jurisdiction of the board, while on school-owned or school-operated vehicles; while attending or engaged in school-sponsored activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school or school district.

If, after an investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures up to, and including, suspension and expulsion. If after an investigation a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures up to, and including, termination. If after an investigation a school volunteer is found to be in violation of this policy, the volunteer shall be subject to appropriate measure up to, and including, exclusion from school grounds. "Volunteer" means an individual who has regular, significant contact with students.

Harassment and bullying mean any electronic, written, verbal, or physical act or conduct toward a student which is based on any actual or perceived trait or characteristic of the student and which creates an objectively hostile school environment that meets on or more of the following conditions:

- Places the student in reasonable fear of harm to the student's person or property;
- Has a substantially detrimental effect on the student's physical or mental health;
- Has the effect of substantially interfering with the student's academic performance, or;
- Has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

"Electronic" means any communication involving the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means. "Electronic" includes but is not limited to communication via electronic mail, Internet-based communications, pager service, cell phones, electronic text messaging or similar technologies.

Harassment and bullying may include, but are not limited to, the following behaviors and circumstances:

- Verbal, nonverbal, physical or written harassment, bullying, hazing, or other victimization that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
- Repeated remarks of a demeaning nature that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
- Implied or explicit threats concerning one's grades, achievements, property, etc. that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
- Demeaning jokes, stories, or activities directed at the student that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim; and/or
- Unreasonable interference with a student's performance or creation of an intimidating, offensive, or hostile learning environment.

Sexual harassment means unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

- Submission to the conduct is made either implicitly or explicitly a term or condition of the student's education or benefits;
- Submission to or rejection of the conduct by a school employee is used as the basis for academic decisions affecting that student; or
- The conduct has the purpose or effect of substantially interfering with the student's academic performance by creating an intimidating, hostile, or offensive education environment.

In situations between students and

school officials, faculty, staff, or volunteers who have direct contact with students, bullying and harassment may also include the following behaviors:

- Requiring that a student submit to bullying or harassment by another student, either explicitly or implicitly, as a term or condition of the targeted student's education or participation in school programs or activities; and/or
- Requiring submission to or rejection of such conduct as a basis for decisions affecting the student.

The school or school district will promptly and reasonably investigate allegations of bullying or harassment. The guidance counselor or principal will be responsible for handling all complaints by students alleging bullying or harassment. The principal or Level I investigator will be responsible for handling all complaints by employees alleging bullying or harassment.

The complete policies on bullying and harassment are available on the MISD website or from your school office.

CHANGE OF ADDRESS

It is very important that you inform us immediately of any change in your telephone number, address, and information on the person who is to be notified in case of an emergency. Please notify the school in advance of a planned move from the Marion Independent School District. Refer to Withdrawing Students in this handbook.

CHURCH NIGHT

Church activities represent a very important part of a student's educational growth and development. Wednesday night of every week during the school year has been set aside as church night. All school-related activities will end no later than 6:00 P.M. on Wednesdays.

COMMUNICABLE DISEASES

The chart on communicable diseases from the Iowa State Department of health is listed on the following page. Please inform the school nurse if you think your child has any of these communicable diseases.

COMMUNICABLE DISEASE CHART

<i>DISEASES</i>	<i>AVERAGE</i>		
<i>*IMMUNIZATION</i>	<i>INCUBATION</i>	<i>MAIN SYMPTOMS</i>	<i>MINIMUM LENGTH</i>
<i>AVAILABLE</i>	<i>PERIOD</i>		<i>OF ISOLATION</i>

<i>CHICKEN POX</i>	13 to 17 days	Mild symptoms and fever. Pocks are "blistery," have scabs, most are on covered parts of body	7 days from onset of pocks
<i>*DIPHTHERIA</i>	2 to 5 days	Sore throat, grayish membrane in throat. A serious illness.	After 2 negative cultures from nose and throat 24 hours apart.
<i>GERMAN MEASLES (RUBELLA)</i>	14 to 21 days	Usually mild. Enlarged glands in neck and behind ears Brief red rash.	5 days from onset of rash. Keep away from pregnant women.
<i>IMPETIGO</i>	4 to 10 days	Inflamed sores, with pus.	Until physician permits return.
<i>INFECTIOUS HEPATITIS</i>	Variable – 15 to 50 (average about 25 days)	Headache, abdominal pain, nausea, vomiting, usually fever. Skin and eyes may or may not turn yellow.	14 days from onset of clinical disease, and at least 7 days from onset of jaundice.
<i>*MEASLES</i>	Days to fever 14 days to rash	Begins like a cold, fever, blotchy red rash.	7 days from onset of rash
<i>MENINGOCOCCAL MENINGITIS</i>	2 –10 (commonly 3 to 4 days)	Headache, nausea, pain in back, stiff neck, fever.	Until physician permits return.
<i>*MUMPS</i>	12 to 26 days (average 18 days)	Fever, swelling, and tenderness of glands @angle of jaw.	9 days or until swelling disappears.
<i>PEDICULOSIS (LICE)</i>	7 days for eggs to hatch.	Lice and nits (eggs) in hair.	1 day after adequate treatment
<i>*POLIOMYELITIS</i>	7 to 12 days	Fever, vomiting, headache, stiff neck, muscle soreness.	7 days from onset
<i>RINGWORM OF SCALP</i>	10 to 14 days	Scaly patch, usually ring shaped, on scalp.	Until physician permits return.
<i>SCABIES</i>	3 days to 3 weeks	Tiny burrows in skin caused by mites.	Until adequately treated by physician.
<i>SCARLET FEVER SCARLATINA</i>	3 to 10 days	Sudden onset of vomiting, sore throat, fever, later fine rash (not on face).	7 days from onset if untreated or 24 hours after antibiotics and no fever
<i>STREP THROAT</i>		Rash usually with 1st infection.	24 hours after antibiotics & no fever
<i>*SMALL POX</i>	7 to 16 days	Headache, fever, backache blister-like outbreak.	Until all scabs are gone.
<i>*WHOOPING COUGH</i>	7 to 10 days	Head cold, slight fever, cough, characteristic whoop.	21 days from beginning of whoop.

COMPUTERS

All 6th-8th grade students will have opportunities to use computers during the school year. Computers are available in the media center and in classrooms for use by teachers and students.

All 6th, 7th and 8th graders will have a course in computer education during the year.

CONCERNS

Concerns arise occasionally regarding relationships between staff and students, staff and parents, or students and students. Such concerns should first be directed to the staff member involved. Any further concerns should be directed in writing, by a responsible adult, to the building administrator describing in detail the specific concerns.

Progress toward remediation of the concerns shall be shared, if appropriate.

CONFERENCES AND EVALUATION

Parent/Teacher Conferences are scheduled for all parents twice during the school year. 2008-09 Fall Conferences will be held on November 18, 4:00 - 8:00 P.M. and November 20, 2:00 - 6:00 P.M. Spring Conferences will be held February 11, 2:00 - 6:00 P.M. and February 12, 4:00 - 8:00 P.M. Students will be dismissed at 1:12 P.M. on November 20, and February 11 and there will be no school on November 21 & 26 and February 13. Teachers and parents are encouraged to request additional conferences at any time during the year when there are questions or concerns about a child's progress.

Every nine weeks parents will receive report cards covering their child's progress. Mid-term reports are also sent to parents for grades 6-8. These provide information covering strengths and possible weaknesses existing approximately halfway through each quarter. Parents should discuss the progress report with their child. If there are questions, please contact your child's teacher.

COUNSELING SERVICE/AT RISK

Our Guidance Counselor is eager to get to know each of you. Services are available to boys and girls to assist them with personal or social problems and to give guidance in educational and vocational planning. Please feel free to talk to the counselor whenever the occasion arises. Appointments may be made by calling or stopping by the counseling office.

COURTESY AT PERFORMANCES

We are looking forward to excellent extra-curricular events at Vernon Middle School. We share the responsibility with you to teach our children appropriate behavior at these activities.

Inappropriate behaviors are fighting, wrestling, arguing, and playing in hallways or rest rooms.

At concerts and/or plays:

1. Sit quietly so all can hear and see the performance.
2. Applaud in an appropriate manner.
3. Please do not whistle or call out loudly.
4. We ask that all parents help out by setting good examples for our students.

DISCIPLINE

Maximum learning can take place only in situations where a teacher has good disciplinary control of the class. Discipline can take on many forms, but we believe one of the keys that we should bear in mind when dealing with young people is "firmness with understanding". These words sum up extremely well what makes for a good basic philosophy in dealing with students. Be firm, let the student know his/her place in the scheme of things, but also be understanding. Be aware of the tremendous changes, both physical and emotional, that the middle school years bring to the adolescent.

Generally speaking, a classroom teacher handles the discipline within his/her classroom. However, if a teacher desires or requires additional assistance with any disciplinary problems, he/she is to bring them to the principal's attention so that together, a positive solution to the problem can be worked out.

DISCIPLINE-DETENTION

A detention room will be used for students who are staying after school because of truancy or some problem not directly related to classroom responsibility. All other detention cases are to be taken care of in the individual classrooms. The following behaviors may result in detention:

1. Noon or lunchroom violation
2. Abuse of cell phone/electronic device privileges
3. Insubordination
4. Foul language
5. Disrespect
6. Fighting
7. Failure to serve classroom detention
8. Gum chewing
9. Unexcused tardiness

CONSEQUENCES FOR DETENTIONS

Teachers assigning a student to serve detention for inappropriate behavior must send a notice to the office before 2:30 P.M. or the student will be required to stay the following day. (Principal may handle serious cases immediately.) Students will be required to spend the 45-minute time studying or reading quietly. No written requirements will be assigned unless a student has nothing to do. Students causing problems during detention will:

First time - student will be required to repeat the detention time.

Second time - parents will be called and student will repeat the detention.

Third time - a one-day suspension will be enforced.

Repeat offenders may be suspended for up to three days.

If a teacher calls the student to the classroom after school for academic or disciplinary reasons, he/she is to spend the time doing homework, reading or sitting quietly. If the student fails to attend, he/she will be on main detention. If necessary, a parent conference should be scheduled by the classroom teacher to correct the problem. No sentences may be assigned as punishment; homework or reading is required. If a student refuses to cooperate he/she will be assigned detention again the following night, and the teacher will contact the parents.

NOTE TO PARENTS & TEACHERS

1. Students who are required to see more than one teacher after school should go to each teacher and notify them of other obligations.
2. Students failing to show-up for detention will be held accountable for the one skipped plus one additional night.
3. Students or parents may ask to make up time at a later date for an appropriate reason. (Staff will decide if appropriate.)
4. Offenses can result in out-of-school or in-school suspensions.
5. The Principal will follow the due-process policy.

DISCIPLINE – DUE PROCESS

Some offenses for which a staff member may refer a student to the office are:

1. Possession or use of weapons
2. Profanity or obscenity
3. Fighting
4. Deliberate and open defiance of authority (verbal or physical).
5. Inciting offers to violence or disobedience
6. Vandalism
7. Theft
8. Drugs or alcohol

In the event the student refuses to comply with the teacher's directions to report to the office, the teacher may request assistance from the principal. The administration will follow due process procedures in related situations as directed by board policies.

SATURDAY RESTITUTION

Any student who receives three non-academic detentions in a quarter will, in addition to the detention, be required to serve one hour of Saturday restitution. One hour of restitution will be served for all subsequent detentions that quarter. Restitution will be held from 8:00-10:00 A.M. every Saturday morning.

A student who is sent to the principal's office for disciplinary reasons may be assigned an hour or more of restitution depending on the infraction.

Students are required to work, read, or sit quietly. Students may not listen to headphones, eat, or sleep.

Any student who is not on time must serve the following Saturday.

Any student who is a behavior problem will be asked to leave and will make up the time on the next Saturday.

Students who do not show up for Saturday restitution will be suspended Monday morning and their parents will be called. A parent contact is required to re-admit the student to school. The student is reassigned restitution on the next Saturday.

If a student has accumulated more than two hours of restitution, he/she must serve two hours the first Saturday and the rest the following weekend.

DRESS CODE

In order to maintain an environment of learning, school attire should be neat, clean, and appropriate. Items not suitable for the school setting are revealing shorts or tops, and/or clothing with inappropriate advertisements or language on them. Roller shoes or wheelies must have the wheels retracted or removed while in school. Hats and caps are not to be worn in school. The student will be asked to remove the hat/cap. If he/she refuses or puts it on again, the hat/cap will be confiscated and the student may pick it up in the office after school. Any teacher who finds a student wearing inappropriate attire will send that student to the office where he/she will either change into suitable clothing or go home and change. The administration reserves the right to judge what is proper and what is not.

DRILLS

Tornado, fire and intruder drills are held regularly during the year, two of each during each semester. Directions are posted in each classroom, and teachers will cover rules and procedures with the students. Students are expected to move quietly and quickly to designated areas. Students remain in designated areas until an "all clear" signal is given.

EARLY DISMISSAL

It is preferred that you schedule appointments after school hours. However, requests for early dismissal for dental and medical appointments are approved, provided the parent/guardian has sent a note or called to notify the school office of the appointment. If a student must leave the building during the school day, he/she must first receive permission from the office.

Please urge your student to remember the time he/she is to report to be picked up. It is not always possible for the classroom teacher to remind the student of his/her appointment.

Under no circumstances is a student to leave the building without a note or phone call from parents and without approval from the office. All work missed is the student's responsibility.

ELECTRONIC DEVICES, CELL PHONES

The use of cell phones and other electronic devices during school hours is prohibited. These devices must be turned off and stored in lockers during the school day. They may be used before and after school when students are not in classrooms. Ignoring this rule may result in permanent loss of cell phone/electronic device privileges at Vernon Middle School.

EMERGENCY CLOSING OF SCHOOL

The closing of school because of adverse weather or other unforeseen emergencies will be announced on local radio and television stations and on the MISD website.

EQUAL EDUCATION OPPORTUNITY POLICY MULTICULTURAL AND NONSEXIST EQUITY EDUCATION OPPORTUNITY

Enrolled children in the school district community shall have an equal opportunity for a quality public education without discrimination regardless of their race, color, sex, national origin, religion, marital status, or disability.

The education program shall be free of such discrimination and provide equal opportunity for the participants. The education program shall foster knowledge of, respect and appreciation

for, the historical and contemporary contributions of diverse cultural groups as well as men and women to society. It shall also reflect the wide variety of roles open to both men and women and provide equal opportunity to both sexes.

Inquiries regarding compliance with equal education opportunity shall be directed to the superintendent by writing to Central Administrative Office, Title IX Compliance Officer, 777 S. 15th Street, Marion, Iowa, or telephoning 319-377-4691.

EXTRA-CURRICULAR ACTIVITIES

Middle school also offers the opportunity to take part in extra-curricular activities. We feel that taking part in these activities is beneficial and we encourage all students to participate. We do enforce appropriate behavior by our students in order to participate in extra-curricular activities.

The following is a general list of extra-curricular activities offered. A complete listing of activities and detailed descriptions of each will be available at registration in August and in the school office throughout the school year.

- **BAND**
- **JAZZ BAND**
- **CHOIR**
- **SHOW CHOIR**
- **7th/8th GIRLS' ATHLETICS**
- **7th/8th BOYS' ATHLETICS**
- **"MESSENGER" NEWSPAPER STAFF**
- **SCIENCE CLUB**
- **CHEERLEADING**
- **VMS BOOK CLUB**
- **GAMES CLUB**
- **SODA (Students Opposed to Drugs/Alcohol)**
- **MIDDLE SCHOOL DRAMA**
- **WORD MASTERS**
- **FINE ARTS NIGHT**
- **VOLUNTEERING (Meals on Wheels, Milestones)**
- **STUDENT COUNCIL**
- **LEGO LEAGUE**

EXTRA-CURRICULAR ASSIGNMENTS

Athletic Director – Roy Tompkins

7th Football Head Coach – Jeff Clark
Assistant – Brian Clark

8th Football Head Coach – Jason Haag
Assistant – David Law

7th Girls Volleyball

Head Coach – Stacie Wiley
Assistant – Mary Christopherson

8th Girls Volleyball

Head Coach - Lois Blankenship
Assistant – Carrie Klein

7th/8th Cross Country – Emily Logan

7th/8th Wrestling

Head Coach - Seth Scott
Assistant - Travis Stearns

7th Girls Basketball

Head Coach – Stacie Wiley
Assistant - Paul Collins

8th Girls Basketball

Head Coach - Josh Claypool
Assistant – Lindsay Pipho

7th Boys Basketball

Head Coach –Tom Hauck
Assistant - Paul Collins

8th Boys Basketball

Head Coach – Josh Claypool
Assistant – Mick Mulherin

7th Boys Track Head Coach – to be announced

8th Boys Track Head Coach - Mark Brase

7th Girls Track Head Coach - Deb Menken

8th Girls Track Head Coach – Emily Logan

7/8 Assistant Track Coach – Lindsay Pipho

7th/8th Creative Movement – Allison Parr

8th Cheerleading – Tricia Krsek

7th/8th Show Choir – Kari Krogmann

VMS accompanist – Cindy Page

6-8th Drama – Kari Krogmann

SODA sponsors – Michelle Thomason

VMS Yearbook sponsor – Peggy Murphy

VMS Photographer – Tia Hale

FIELD TRIPS

Field trips are planned as an additional educational experience for your children. Written permission is necessary for your child to go on any field trip. This is done when parents sign the emergency card during registration. Your student will always receive advance notice of upcoming field trips. Occasionally teachers will contact parents to request assistance in supervising field trips.

GRADING

Grading in the Vernon Middle School is done on a quarterly basis with the "A" through "F" scale providing the basis for the GPA (grade point average) in academic and exploratory classes.

Report cards for all grades will be given to the parents at conference time for the first¹²

quarter and at the end of the third quarter. They will be mailed to the student's home at the end of the second quarter and at the end of the year.

HEALTH SCREENINGS

Grant Wood Area Education Agency provides annual hearing and vision testing to our schools. The dates of the testing will be posted in the school's newsletters and calendars. Parents who do not wish to have their child tested, need to notify the school in writing prior to the testing.

To accommodate a new state law requiring dental screening of all students within one year of entering high school, St. Luke's Dental Health Center will be providing free dental screenings at Vernon for all 8th graders. If you do not want your child to receive the dental screening, you must provide proof of a dental screening within the past calendar year or you must complete an exemption form available from the school health office.

HOMEWORK

Homework may be assigned as an extension of our daily school program. Our District Homework Review Committee has worked with teachers, parents, and administrators to devise a plan that is appropriate and fair for our students. We know that if students put in regular school hours, they are not excited about homework. We as adults aren't excited about extra time either. Homework is meant to be a practice of already acquired skills. It should reinforce materials that have been introduced in class and should be able to be completed in a reasonable amount of time.

Grades 6-8 may be assigned up to one hour of homework per night. Building staff will determine the subject and/or assignment days. Teachers will not give major assignments on Fridays for over the holidays except for reports or papers assigned over a period of time. Homework may be assigned on Wednesdays provided it is under the one-hour total time limit. If your child is consistently spending more than one hour per night, please contact the school.

HONOR ROLL

The honor roll applies to grades 6-8. To be placed on the Honor Roll a student

must earn a 3.25 GPA or better in all classes for the reporting period.

INSURANCE

The Marion Independent School District does not carry medical insurance to cover injuries to students while they are at school or while they are participating in school activities. Parents are encouraged to have their children covered by health insurance. If children are not covered by health insurance, parents may wish to purchase private insurance. The state of Iowa has a medical insurance called "Hawk-I" for children of low income families. You may learn more about "Hawk-I" by calling 1-800-257-8563.

LOCKERS

A locker is regarded as school property for the student assigned to it. All lockers have built-in combination locks and students are not authorized to open other students' lockers. Lockers will be subject to inspection at any time. Coats and bags are not allowed in classrooms and must be stored in lockers. Students are to keep all books and supplies off the floors and tops of the lockers to reduce the chance of loss. Students are to keep lockers neat and orderly. No markings or pictures are to be placed on the lockers.

Do not bring large sums of money to school. Bring only what is needed for expenses. Also, we recommend you do not bring valuable jewelry, CD players, MP-3's or other items of considerable value. If you find it necessary to bring these items, they should be locked in your locker or kept at the office until you are ready to leave at the end of the day.

LOST AND FOUND

A lost and found cart is located in the south lobby area. Please take lost and found articles to the cart. Textbooks and valuables, such as jewelry or keys, and any item with a name or identification on it should be taken to the office.

LUNCH COSTS

STUDENT COSTS		ADULT COSTS	
Lunch	\$1.85	Lunch	\$2.75
Breakfast	1.15	Breakfast	1.35

Breakfast and hot lunch are available for all students every day. All students are encouraged to eat a hot lunch or bring a sack lunch. Skipping lunch is not healthy. Lunch at the middle school is "closed". Students do not leave the building for lunch.

Please make sure your student has a positive balance in his/her lunch account at all times. Students will only be allowed to charge meals for 3 days. A complete statement of the lunch charge policy was given to families at registration or is available at the office.

Our district uses the School Dining System as our program for school meals. The lunch accounts are pooled together into "family" accounts that include other family members. You only have to send one check per family account and the funds are accessible from any building. Parents have access to their student's accounts 24 hours a day, 7 days a week through the district website at <http://www.marion.k12.ia.us>. Deposits to lunch accounts can be made online. The link to the School Dining System is located under the "Community" menu item on the above website. You will be assigned a family ID number and a password.

MEDICATION PROCEDURES

Prescription medication brought to school is to be turned into the office. For safety reasons, parents should transport all medication to and from school. A physician must have prescribed the medication and the following information must be on the prescription bottle:

1. Name of student
2. Name of medication
3. Time of day to be given
4. Dosage
5. Physician's name and Pharmacy name

ONLY PROPERLY LABELED PRESCRIPTIONS WILL BE ADMINISTERED!

A signed permission slip must accompany the medication in order for it to be administered. Please remind your child that he/she is

responsible for asking for the medication at the appropriate time. Unless indicated by your physician, medication to be given three times per day should be given at home before school, after school, and at bedtime. An exception to this is medication to be taken with meals or on a full stomach.

Nonprescription medication, such as Tylenol, will be administered following the same procedure. Medication must be accompanied by a note or medication form signed by the parent and must come in the original container.

At the end of the year, arrangements should be made to have any medication left in the office picked up by a parent. Any medication left in the office will be sent home with the student on the last day of school. Any medication left at school will be discarded.

If you have any questions concerning this medication policy, please contact Nancy Alderdyce, Health Coordinator. Thank you for your cooperation in this matter.

NURSE

A Health Associate is on duty from 9:00 A.M. to 3:30 P.M. daily. If your child is ill or injured, the following procedure will be followed:

1. The school nurse, health associate, or secretary will examine the child.
2. Minor cuts, scrapes and injuries will be treated with first aid methods.
3. Students with more serious injuries will receive first aid and their parents will be phoned. When students who are ill are sent to the nurse, their temperature will be taken and parents phoned if necessary.

If an illness is accompanied by a fever, your student should be fever-free for 24 hours before returning to school.

OPEN ENROLLMENT

Parents/guardians using the open enrollment option to enroll their child in another public school district in the state of Iowa should be aware of the filing dates:

March 1, 2008 - Last date for regular open enrollment requests for the 2008-09 school year.

September 1, 2008 - Last date for open enrollment requests for Kindergarten students and those falling under the "good cause" definition for the 2008-09 school year.

The district web site contains additional information on open enrollment.

PARENT-TEACHER ORGANIZATION (PTO)

The Vernon PTO provides much-needed financial and volunteer support for staff and students here at VMS. The PTO meets the second Tuesday of the month at 6:30 P.M. in the VMS Media Center. All interested individuals are welcome. Your support and participation are greatly appreciated.

PERSONAL PROPERTY AT SCHOOL

Students are discouraged from bringing extra money, CD players, toys, or other objects from home unless they have been given special permission. Items that are brought from home should be marked so they can be easily identified. The school does not assume responsibility for loss or breakage of things brought from home. Cell phones are not to be used in class and should be turned off and left in lockers. Abuse of this privilege will result in disciplinary procedures.

PETS

Students are allowed to bring pets to school only with permission from a teacher. Pets should be brought to and from school by adults and must be in a proper cage or container or restrained so they cannot harm anyone. Only the pet's owner may handle the pet.

SCHOOL FEES – GRADES 6-8

Textbook/instructional fees: - \$50.00 per year

Instrument rental: \$52 - wind instrument
\$26 - percussion instrument

Summer band lessons: \$40.80 (five lessons)

5th & 6th summer band group: \$15.30 (3 times per week for 4 weeks in June.)

Summer lessons and group: \$51.10

MISD bussing is available if your student lives more than 7 blocks from school. Please call Transportation at 377-0123 for transportation fees and available bus routes. Applications and payment for first semester bussing are due by June 30, 2008. Second semester applications are due by December 1, 2008.

SCHOOL HOURS

The school day is 8:10 A.M. to 3:12 P.M. Breakfast is served from 7:45 – 8:05 A.M. Students eating breakfast at school may enter the building at 7:45 A.M. Students purchasing a lunch ticket may enter the south lobby between 7:50 and 8:10 A.M. and leave the building immediately following the purchase. Students entering the building prior to 7:50 for any other purpose must have a pass from a teacher unless they are coming early for a scheduled practice (band, choir, sports, etc.). All other students will remain outside until 8:02 A.M. daily unless the wind-chill factor is below zero or it is raining heavily. Students may then stand in the south lobby area beginning at 7:50, when our staff is on duty, until the 8:02 bell. Please have students dress appropriately for the weather.

SCHOOL PICTURES

On September 30 all students will have school pictures taken. Payment for fall pictures must be made in advance. Price lists will be sent home in advance of picture day. Pictures will be taken of each student for the Vernon yearbook. Spring photos will also be taken this school year on April 15, 2009.

SCHOOL PROMOTION/RETENEMENT POLICY

If a student fails one or two core classes (social studies, science, math and language arts) for the year, the student will be required to attend summer school for the classes failed. Accommodations will be followed for any student with a 504 plan or IEP. If a student still fails or receives a U (unsatisfactory) that student will also be required to attend summer school. The student's parents will pay summer school tuition. Tuition will be adjusted for those who qualify for free or reduced lunches. If the student attends all summer school classes and completes all assigned work to the satisfaction of the instructor, the student will be passed on

to the next grade. If these requirements are not met, the student may be retained at the same grade level the following year. If a student fails three or four core classes for the year, the student may be retained at the same grade level the following year.

SCHOOL SPIRIT AND LOYALTY

We at Vernon Middle School are proud of our school spirit. It takes the whole school to win. It takes the whole school to maintain worthy standards of conduct and scholarship. Our students believe in courtesy, good sportsmanship, and fair play. When you enter Vernon Middle School you inherit a rich heritage of school spirit. We trust that you will do all in your power to strengthen and uphold this heritage.

SCHOOL VISITATION

Parents are welcome to visit school and/or your child's classes during the school day. Please stop at the office and sign in first. It would be helpful if the classroom teacher could be notified before your visit. Please plan to have your visit last through a full class period. We discourage school age friends or relatives from requesting a special visit.

SPECIAL SERVICES

The following special services are available at Marion Independent Schools:

1. Speech therapy
2. Hearing and vision screening
3. Social worker
4. School psychologist
5. Resource room

Additional support services are available to assist teachers when concerns arise.

These services include our building staff, (special education teacher, counselor, nurse, etc.) and Grant Wood Area Education Agency support staff, (psychologist, social worker, consultant, speech-language pathologist, occupational and physical therapist and others). Teachers and families may make use of input on an informal basis or request formal assistance in identifying strategies to address a concern, in carrying out these strategies, or in monitoring individual student progress. These services are available for all students through teacher or parent request. Working together,

we can provide the best education possible for all of our children. At some time during the year, it may be beneficial for teachers and parents to request the help of these trained people. Your written permission is needed for some of these services.

MEETING LEARNING NEEDS OF VMS STUDENTS

Successful learning for some students may best be attained by a placement outside the student's current classroom. A Student Assistance Team including the principal will individually consider each recommendation, guidance counselor, classroom teachers, special education teachers and exploratory teachers. Criteria for this individualized grade level or section placement would include, but not limited to, student grades, standardized test scores, parent input and a review of the student behavior.

STUDENT COUNCIL

The purpose of the Vernon Middle School Student Council is:

1. To foster friendliness and cooperation among the students and faculty.
2. To consider and help work out problems of concern to the student body.
3. To give students a chance to assist with the work of the school in a democratic way.
4. To promote school spirit.
5. To stimulate interest in developing high standards of citizenship and scholarship.
6. To encourage desirable community and school relationships.

MEMBERSHIP

Membership will consist of five representatives elected from each grade level, plus a president elected from the eighth grade. Members can be dropped from the council if they are not performing as good representatives and school citizens.

STUDENT RECORDS

Student records are to be utilized in ways that promote the welfare of the student. Only authorized persons will have access to student records. Appropriate school personnel have the right to view student records. Persons

other than appropriate school personnel may view or obtain copies of student records only after securing parental or adult student permission.

Parent(s) or guardian(s) of minor students have the right of access to information about their children in school record-keeping systems. Minor students accompanied by parent(s) or guardian(s), adult students, or former students of adult age (18 years or older) have the same right of access to information about themselves. Parents have the opportunity to deny the release of information without their consent under federal law.

Parents, legal guardians, or adult students may challenge the content of these records to correct or amend alleged inaccuracies. Please call the counseling office if you have questions or concerns.

STUDYING

One of the most important gifts parents can give their children is that of helping to learn to study effectively. Good study habits can bring success and satisfaction during the school years and may bring the same rewards in the working world. Make your home a good place for studying.

There are several steps you can take:

1. Decide together on the best time for study and set that time aside at least five days out of the week.
2. Eliminate common distractions. People moving around or talking, younger children playing, a cluttered work area, television and radio or CD player are common distractions.
3. Avoid interruptions.
4. Provide physical conditions that aide concentration.
5. Keep supplies handy.
6. Know some study methods.

It is common to hear students say, "I have read my assignment but I don't remember what I have read". Many study formulas have been written to make it easier for students to remember information. Two examples are:

1. SQ3R = Survey, Question, Read, Recite, Review
2. PQRSST = Preview, Question, Read, State, Test

Flash cards are helpful any time a large number of facts need to be learned. Practicing often for short periods of time will aid retention.

A supervised morning study session called Breakfast Club is available to students each Tuesday and Thursday morning from 7:40 – 8:00 A.M. in the Vernon gym. Students who participate are asked to arrive between 7:40 and 7:45 and enter through the ramp door into the gym. Students will be expected to bring schoolwork with them and remain in the gym. Each student will be given a doughnut and juice just prior to the 8:02 bell. Those students who are disruptive to the study session will be asked to leave and will not be allowed to return.

TELEPHONE CALLS

If you wish to call a teacher, please do so either before or after school hours. From 7:35 to 8:00 A.M. and 3:15 to 3:30 P.M. are appropriate times to call teachers. The secretary can take your phone number if you wish to have the teacher call you, or both voice mail and e-mail are available to contact or leave messages for staff members.

The office telephone is for office use and student emergencies. A pay telephone is located in the south lobby near the gym. Students are to use the phone between classes or get a pass from a teacher to make an emergency phone call. Cell phones must be turned off and in lockers during the school day. Students are not to use cell phones or have them in their possession during school hours.

TESTING

We will take the Iowa Tests of Basic Skills (ITBS) November 4 – 7th, approximately 8:00-10:00 AM daily. Information regarding ITBS testing will be available through the counselor's office by calling 377-9401.

VOLUNTEERS

We encourage and welcome volunteers to help in our school. If you are interested in helping at Vernon on a volunteer basis, please call our office at 377-9401.

WITHDRAWING FROM OR ADDING CLASSES

Band and Choir are optional classes offered at VMS. However, adding or dropping these classes is allowed only at the beginning of first or second semester and only with the prior consent of both the parent and the teacher. Such changes need to be processed through the Guidance Office.

WITHDRAWING FROM VERNON MIDDLE SCHOOL

If your child will no longer attend Vernon Middle School, please do the following:

- Notify the office of the withdrawal date and they will prepare a Student Checkout Sheet.
- The student will take this sheet to teachers, media center, lunch cashier, school nurse and the principal for their signatures indicating materials have been returned and all fees paid. The new school should request the student's records.
- If your child rides a bus, please notify the Transportation Department at 377-0123.

6th Grade Supply List

Trapper & 8 pocket folders to fit trapper
Two 2-pocket folders (Computer & Study Skills)
Two 2-pocket folders with prong fastener inside
2 Jumbo book covers-purchased or homemade
5 spiral notebooks
Large pkg. loose-leaf paper
Package of *#2 pencils (at least 6)
3 red pens (no gel neon)
12-24 colored pencils
Glue sticks
Package of pencil top erasers
2 black fine point markers (Sharpie)
3-ring zipper case (to fit in Trapper)
CALCULATOR (basic, inexpensive)
2 pads "Post-It" type notes-any color
12 self-adhesive index tabs
(Angle rulers-purchase from math teacher after school starts)
Shorts & t-shirt or sweatshirt & sweatpants for PE
Tennis shoes
Shower necessities (soap, towel, etc.)
2 large boxes tissues
1 container disinfectant wipes
No book bags in classroom (bag must fit in locker)
Students need supplies refilled throughout the year

7th Grade Supply List

Two 11/2" three-ring binders (Language & Math)
5-pack 3-ring binder dividers (Language)
Pencils & small pencil sharpener
Colored pencils
Blue or black pens & red pens
3 textbook covers including
2 jumbo-sized covers for Science & Social Studies
Loose-leaf notebook paper
8 two-pocket folders
3-subject spiral notebook-required/ Social Studies
5 single-subject spiral notebooks
4 AAA batteries or a Ti-83 graphing calculator
Highlighter
2 glue sticks
2x2" Post-it Notes
Graph paper (Math)
Shorts & tee-shirt or sweatpants & sweatshirt for PE
Tennis shoes
Shower necessities (soap, towel, etc.)
2 large boxes tissues
1 container disinfectant wipes

8th Grade Supply List

2 spiral notebooks, "neatbook" perforated
1 Composition notebook
Six 2-pocket folders
Plastic zipper pocket to fit 3-ring binder
(at least 7x11" to hold paperbacks)
Pencils
Blue or black ink pens, red pen
Post-It Notes 1½" x 2" (and 3x3 recommended)
3 textbook covers including one jumbo-sized (can be homemade)
1 box washable markers
1 box of 12 colored pencils
Ruler
Compass
Large package loose-leaf notebook paper
1 small pair Fiskars scissors
Glue stick
One 3-ring binder 2" wide & 1 set of 8 divider tabs
One 3-ring binder 1" wide, hard or soft cover
1 package 4" x 6" lined note cards
Protractor
Dry-erase markers-2 different colors
1 dry-erase eraser
1 (Vis-à-vis) wet-erase overhead marker, any color
2 highlighters (any color)
Shorts & tee-shirt or sweatpants & sweatshirt for PE
Tennis shoes
Shower necessities (soap, towel, etc.)
2 large boxes tissues
1 container disinfectant wipes

Vernon Middle School

2008-2009 School Calendar

AUGUST

- 18 Professional Development Day
- 19 Building Meetings
- 20 First Day of Classes
Early Dismissal 1:12 PM

SEPTEMBER

- 1 NO SCHOOL—Labor Day
- 10 Early dismissal 1:12 PM
Professional Development Day
- 24 Early dismissal 1:12 PM
Professional Development Day

OCTOBER

- 8 NO SCHOOL
Professional Development Day
- 23 End 1st quarter
- 24 NO SCHOOL—Staff Work Day
- 29 Early dismissal 1:12 PM
Professional Development Day

NOVEMBER

- 18 Parent/Teacher Conferences 4 - 8 pm
- 20 Parent/Teacher Conferences 2-6 pm
Early dismissal 1:12 PM
- 21 NO SCHOOL
Professional Development Day
- 25 Early dismissal 1:12 PM
Professional Development Day
- 26 NO SCHOOL staff comp day
- 27-28 NO SCHOOL
Thanksgiving Break

DECEMBER

- 10 Early dismissal 1:12 PM
Professional Development Day
- 23 Early Dismissal 1:12 PM—Winter Break
- 24-31 NO SCHOOL Winter Break

JANUARY

- 1-2 NO SCHOOL Winter Break
- 3 School Resumes
- 15 End 2nd quarter
- 16 NO SCHOOL—Staff work day
- 19 NO SCHOOL
Professional Development Day
- 28 Early dismissal 1:12 PM
Professional Development Day

FEBRUARY

- 11 Parent/Teacher Conferences 2-6 PM
Early Dismissal 1:12 PM
- 12 Parent/Teacher Conferences 4-8 PM
- 13 NO SCHOOL
Teacher Comp Day
- 25 Early dismissal 1:12 PM
Professional Development Day

MARCH

- 11 Early dismissal 1:12 PM
Professional Development Day
- 19 End of 3rd quarter
- 20 NO SCHOOL - Teacher Work Day
- 23-27 NO SCHOOL – Spring Break

APRIL

- 9 Early dismissal 1:12 PM
Professional Development Day
- 10 NO SCHOOL
- 29 Early dismissal 1:12 PM
Professional Development Day

MAY

- 13 Early dismissal 1:12 PM
Professional Development Day
- 22 Early Dismissal 1:12 PM
Staff Recognition
- 25 NO SCHOOL
Memorial Day
- 27 Early dismissal 1:12 PM
Professional Development Day

JUNE

- 1 Early dismissal 1:12 PM
*LAST DAY OF SCHOOL for students
- 2 Staff work day
- 3 Possible Professional Development Day
- 8 Summer school begins

**Last day of school is subject to change if snow make-up days are needed.*